

**PRIVATE AND
CONFIDENTIAL**

FOR OFFICE USE
REFERENCE:
DATE RECEIVED:



APPLICATION FORM

NAME:
POSITION APPLIED FOR:

**SARAH BROWNRIDGE
WHOLE COUNTRY FOOD**
Little Catterton Lane
Tadcaster
LS24 8EA
Tel No: 01937 835599
Fax No: 01937 835879

1. PERSONAL DETAILS (Block Capitals Please)

SURNAME:	FIRST NAMES:
PERMANENT ADDRESS:	
.....	
.....	
Postal Code:	
Home Telephone No: Mobile No:	

2. EDUCATION AND QUALIFICATIONS Secondary Education

Name & Address of school	Examinations Passed	Level (CSE, GCE GCSE, O A)	Result

Further Education/Vocational Training

Name & Address Of College/University	Examinations Passed	Result

HOURS AVAILABLE TO WORK

Please tick preferred box:

Days:
Rotating Shifts: 6am-2pm & 2pm-10pm
Permanent Nights

3. WORK EXPERIENCE

Please give details of any full time or part time employment, and period of unemployment.

Begin with your most recent job.

Company Name, Address	Nature of Business	Job Title and Main responsibilities	Salary	Reason for Leaving

4. LEISURE ACTIVITIES

How do you spend your leisure time?

5. OTHER ABILITIES/SKILLS (e.g. Holder of Basic Food Hygiene Certificate)

Do you possess a current U.K. driving licence? YES/NO

Do you own or have permanent use of a car or other private transport? YES/NO

Have you any endorsement in the last 3 years? YES/NO If yes, give details

6. REFEREES

Please give the names and addresses of two referees, one of whom should be present/last employer.

NAME:	NAME:
COMPANY:	COMPANY:
ADDRESS:	ADDRESS:
TEL NO:	TEL NO:
OCCUPATION:	OCCUPATION:

7. AVAILABILITY

If we make you an offer, **WHEN** would you be able to take up the appointment?

Please state any forthcoming holiday commitments within the next 3 months.

How did you learn of this vacancy?

Please state any acquaintances/relatives employed in the firm?

8. OTHER INFORMATION

Please give any other information which you believe will be of use in processing your application. Continue on a separate sheet if necessary.

I declare that the information give above is correct, to the best of my knowledge.

Signed: Date:

Sarah Brownridge is committed to the development of positive policies to promote equal opportunity in employment regardless of sex, marital status, age, disablement, creed, colour, race or ethnic origins. In order to help us ensure that our equal opportunities programme is being carried out would you please complete the information below:

Date of Birth: Age:

Marital Status: Single / Married / Divorced / Widow

Children - Boys Girls

Equal Opportunity Data:

Ethnic Origin: Arab / Bangladeshi / Black-African / Black-Caribbean / Black-Other / Chinese / Indian / Other / Pakistani / White

Nationality:

Religion:

Disability:

Identity Check:

National Insurance No:

Work Permit No:

Passport No:

Photograph:

PAST CONVICTIONS

Have you been convicted of any criminal offence (other than a driving offence) YES/NO
If yes, give details